

MEETING OF THE  
BOARD OF LIBRARY TRUSTEES  
JUNE 8, 2021  
Minutes

**Call to Order**

Chair Jonathan Gates called the meeting to order at 7:18 p.m., and in attendance were trustees Heather Calvin, Adam Delmolino, Amy Hampe, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Trustees Kathy Fennelly and Stephen Quinlan were not in attendance. Mr. Gates shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

**Community Time**

There were no members of the community present.

**Approval of May 11 Meeting Minutes (vote)**

Mr. Delmolino moved to approve the minutes as amended. Ms. Hampe seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Radochia voted aye. The Board approved the minutes.

**Election of Officers (vote)**

On behalf of the nominating committee Ms. Radochia nominated Mr. Gates for Chair, Mr. Gates for Trust Fund liaison, and Mr. Quinlan for Vice Chair. Mr. Gates called for nominations from the floor. Ms. Radochia nominated Mr. Delmolino as Friends of Fox liaison, Ms. Radochia as Friends of Robbins Library liaison, and Ms. Calvin as Arlington Library Foundation liaison. Ms. Hampe moved to approve the slate of officers. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Radochia voted aye. The Board approved the Election of Officers.

**Restoration of Library Services Update**

The Board discussed the Restoration of Library Services Phase 5 Planning Document and the reopening plan for Robbins and Fox. Ms. Nicolay discussed service changes in the Children's Room and the Arlington Library Foundation's welcoming plans. The Board discussed reopening communications.

**Fox and Robbin Shop Update**

The Board discussed the Fox and Robbin Shop reopening plans and the Shop's expanded hours.

## **FY22 Library Trustees Meeting Schedule**

The Board discussed the FY22 Trustee Meeting Schedule.

## **Director's Report**

The Board discussed the Director's Report, website revision work, Policy Review by the EDI group, and the deaccessioning project. Ms. Nicolay shared information about the strategic planning community survey. Ms. Nicolay shared the news that the Adult Services Department had a staff resignation, the Children's Department is hiring a part time children's librarian, and the library is looking to fill open page positions. The Board discussed continuing to use DocuSign to sign off on trust invoices in FY22.

## **Foundation Liaison Update**

Ms. Calvin reported on the late May Foundation meeting. The Board is continuing their move to push work to committees and a storywalk plan to engage local businesses. Ms. Nicolay discussed the ALF's plans for off-cycle fundraising projects.

## **Friends Liaison Updates**

There was no notice of a Friends of Fox meeting. Ms. Radochia reported that the Friends of Robbins will hold their last program of the year, "101 Places not to Miss in Boston" on June 16. The Friends of Robbins will host another pop-up book sale on June 26. Ms. Radochia thanked Gwen Wong and Lynne Gardham for their detailed report to the Friends of Robbins on the Strategic Plan Steering Committee meeting.

## **Communications and Announcements**

There were no communications or announcements.

## **Unanticipated Items**

There were no unanticipated items.

**Date of Next Meetings:** August 10, 2021; September 21, 2021

## **Adjournment (vote)**

Ms. Hampe moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Radochia voted aye. The meeting adjourned at 8:27 p.m.

**Materials Distributed:**

- June 8, 2021 Meeting Agenda
- May 11, 2021 Meeting Minutes
- Restoration of Library Services, Phase 5 PLANNING DOC
- Memo: Fox and Robbin Shop Reopening Plans
- FY22 Meeting Schedule, Board of Trustees
- Library Director's Report, May 2021 with Circulation Report